

# Curriculum Vitae

## Personal Information

Name and Last name: Elena Kумыkova

Date of birth: 26/05/1984

Marital status: married

Nationality: Russian

City, Country: Asuncion,  
Paraguay



## School Education

School N.38 with in-depth learning of the English language, in the city of Ust-Kamenogork, Kazakhstan. Graduated in 2001.

## Professional Education

Graduated in International Relations from Tomsk National University, Russia, 2001 to 2006

International Master of Business Administration from National Tainan University, Taiwan. 2006 to 2008.

### **Language Skills**

**Russian:** Native

**Spanish:** Fluent

**English:** Fluent

**German:** I read and understand freely, basic level conversation.

### **Work experience**

English to Russian OPI/VRI Medical Interpreter in Future

Group – 2021 – Ongoing.

2008 – 2011: Company KRAFT S.R.L, Asunción,

Paraguay.

Administrative functions, sending quotes, customer service, sales, dealing with personnel, paying salaries, etc.

I left on my own initiative to dedicate myself to personal projects.

### **Translation Experience:**

I have experience in translating texts on various topics, including translation of technical texts.

I can guarantee impeccable work by meeting the established deadlines, responsible treatment.

I have several years of experience in interpreting between English, Russian and Spanish languages.